# Change Request Form

| **Change Request No.:** | CR2023-0002 | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Details** | | | | | | | |
| **Project Name:** | Nexelus | | | | | | |
| **Module/Area:** | Web | AP Workflow | | IPC | | | Other |
| **Specify Other:** |  | | | | | | |
| **Change Request Details** | | | | | | | |
| **Requested By:** | Asim Jameel | | | | | | |
| **Date of Request:** | 4/6/2023 | | | | | | |
| **Specify Details:** | Creating Credit Memo for Transferred Voucher. | | | | | | |
| **Priority:** | Urgent | | Normal | | Low | Other | |
| **Implementation Time:** | 1 Hour | | | | | | |
| **Change Request Approval Details** | | | | | | | |
| **Approval:** | Approved | | Postponed | | Rejected | | |
| **Reason for Decision:** | Issue reported by Dentsu | | | | | | |
| **Approver/Date:** | Asim Jameel - 4/26/2023 | | | | | | |
| **Closing Details (To be filled by GM Development/Principal Software Engineer)** | | | | | | | |
| **Closed By:** | <Name> | | | | | | |
| **Closing Date:** | <Date> | | | | | | |
| **Status:** | Completed | | Postponed | | Terminated | | |

## Priority of Change Implementation

Priority of Change Implementation in the change request details can be interpreted as follows:

* **Urgent** - Implementation Time is 1 Day
* **Normal** - Implementation Time is 3 Days
* **Low** - Implementation Time is 1 Week
* **Other** - Implementation Time is more than 1 Week

## Reason for Change

Client reported that they were unable to create credit memos for some vouchers.

## Description of Change

**Email Reference:**” Creating Credit Memo for Transferred Voucher.”

Users transferred voucher transactions to another Job data and now they are trying to Credit the voucher. However, the system is not allowing user to create Credit Memo and throwing error that Credit Memo already exists for this voucher.

Previously, the System used to allow users to create CM even if voucher transactions have been transferred to another job. However, we introduced a bug with Partial Credit memo functionality in last release and now system is not allowing to create Credit Memo for transferred voucher.  
  
We can make a few changes and enable users to create CM for transferred transactions. However, Should we allow CM if voucher transactions have be transferred to another Job?

Please note that we have already restricted transfer for Media Vouchers. However, because regular vouchers can also be based on Expense report that’s why we didn’t restrict regular voucher and if we restrict it than there will not be an easy way to transfer expense report to another job after voucher is posted.

Please let us know how we should proceed. We have the following 3 options.

1. Resolve the bug introduced with Partial Credit Memo and allow users to create CM for transferred Vouchers.
2. Keep this check and do not allow users to create CM if voucher transactions have been transferred.
3. Restrict transfer functionality for regular vouchers as well.

***Decision: Option 1 will be used to resolve the issue.***

## Impact Analysis Details

Following are the impacts of the change in different modules:

| **Modules** | **Sub-Modules** | **Impact Details (What is the impact?)** | **Impact Level** |
| --- | --- | --- | --- |
| Nexelus | Voucher Entry |  | Negligible |

**Impact Level:** Significant, Negligible, No Impact

**Implementation Time: 1 Hour**

**QA Time: 30 minutes**

**Description:**

Database level change.